



United States Department of State

U.S. Embassy Pristina

November 20, 2012

Dear Prospective Offeror/Quoter:

The US Embassy Pristina, has a requirement for a contractor to provide one (1) 500 KVA generator that will be installed in International Village where we have several houses. You are invited to submit a quotation. The Request for Quotations (RFQ) No. SKV42013Q0103 consists of the following sections:

1. Standard Form SF-18
2. Specifications and technical qualifications.

These forms and documents can be found on USEP web page: <http://pristina.usembassy.gov/>

The Embassy plans to award a purchase order to lowest quote technically acceptable. You are encouraged to make your quotation competitive. You are also cautioned against any collusion with other potential offerors with regard to price quotations to be submitted. The RFQ does not commit the American Embassy to make any award. The Embassy may cancel this RFQ or any part of it.

Please read the RFQ carefully, and if you are interested, submit your quotation. Please send your quote as follows:

- Financial offer should be in a separate document. Please include warranty period and any maintenance period included in the warranty. Also, specify delivery time.
- Specifications for your product should be a separate document. Please include any flyer, catalogue or any other supporting documents that will describe as best as possible your product.

Return the completed SF-18 along with your quote to the address shown in Block 5a of the SF-18 by December 10, 2012 at 15:00 hrs. Quotes that come later from the date/time set as a deadline will not be accepted. Oral quotations will not be accepted.

If you have any questions regarding this RFQ please do not hesitate to contact Procurement Supervisor Mr. Dukagjin Basha at e-mail: BashaDO@state.gov

Sincerely,

Robin Clune
Contracting Officer

Enclosure:
As Stated.